

Checklist of Competencies - Basic Instructor Program Preparation Phase I - Field (page 1 of 2)

• Personal Information:

Name:	
Address:	
City: Sta	te: Zip/Postal Code:
Phone:	E-Mail:

O Checklist of Competencies

This checklist is for the candidate and the Faculty Program Consultant to evaluate the progress and accomplishments of the candidate. It is understood that this is a joint, subjective assessment and that the candidate will have had opportunities to practice and demonstrate some of the competencies more than others.

Some general observations and comments for using this scale are:

- be aware that perfect inter-rater reliability not possible since various trainers and FPC's will interpret the scale differently.
- 7's should be rare and indicate that no improvement can be made.

Rating Scale:

- 1. Showed no competence: major improvements needed.
- 2. Significantly below average: stress working on this in future training.
- 3. Somewhat below average competency; stress working on this in the future training.
- 4. Average competency: adequacy achieved with improvements needed.
- 5. Somewhat above average competency: satisfactory competency with improvements needed.
- 6. Significantly above average competency: slight improvement needed.
- 7. No area needing improvement: absolutely flawless competency.

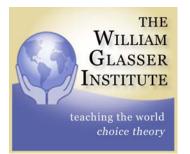
On a scale of 1 to 7, (one being the least and seven being the most), indicate your joint assessment number.

Preparation Phase I (Field)

a. Understands the impact of having 75% of the training focused on role-play

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h.		Demonstrated ho	w to create an	atmosphere of	trust that	tosters	learning
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- c. Explained role-play situations using the Choice Theory Chart in a clear and concise manner
- d. Understands and explain the interrelationship between Reality Therapy and Choice Theory
- e. Developed opening and closing activities
- f. Developed useful handouts and materials
- g. Monitored competency levels through self-evaluation and co-verification with FPC
- h. Managed questions about other modalities
- i. Evaluated personal and professional readiness for the Training Phase



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- j. Offered and received feedback
- k. Prepared an Intensive outline integrating activities and materials
- I. Scheduled continuous concurrent evaluation with the FPC
- m. Discussed managing a group
- n. Presented a 10 minute overview of the chart
- o. Developed training goals

Additional comments: (please refer to the above letter)_____

As the Faculty Program Consultant, I verify that the candidate has completed at least one practicum in its entirety and has organized and co-facilitated at least one Basic Intensive Training. We have completed this Checklist of Competencies together.

Faculty Program Consultant

Candidate

Date

Date

comp BT1/ Rev. 01/11