



1 Personal Information:

Name: _____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Phone: _____ E-Mail: _____

2 Checklist of Competencies

This checklist is for the candidate and the Faculty Program Consultant to evaluate the current knowledge and skill level of the candidate and to provide direction to the instructors at the Endorsement Phase. It is understood that this is a joint, subjective assessment and that the candidate will have had opportunities to practice and demonstrate some of the competencies more than others.

Some general observations and comments for using this scale are:

- be aware that perfect inter-rater reliability is not possible since various trainers and FPC's will interpret the scale differently.
- 7's should be rare and indicate that no improvement can be made.

Rating Scale:

1. *Showed no competence: major improvements needed.*
2. *Significantly below average: stress working on this in future training.*
3. *Somewhat below average competency: stress working on this in future training.*
4. *Average competency: adequacy achieved with improvements needed.*
5. *Somewhat above average competency: satisfactory competency with improvements needed.*
6. *Significantly above average competency: slight improvement needed.*
7. *No area needing improvement: absolutely flawless competency.*

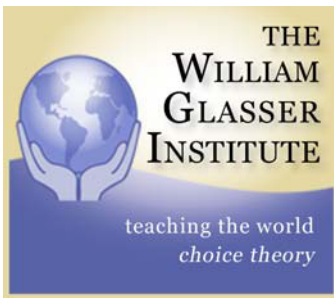
On a scale of 1 to 7, (one being the least and seven being the most), indicate your joint assessment number along with your comments.

Preparation Phase II (Field)

a. Demonstrated how to set up a role-play_____

b. Demonstrated the ability to teach from role-play_____

c. Explained role-play situations using the Choice Theory Chart_____



Checklist of Competencies - Basic Instructor Program
Preparation Phase II - Field (page 2 of 3)

d. Explained and/or taught lead-management through role-play _____

e. Taught the conditions of quality _____

f. Understood the four ways of relating _____

g. Demonstrated the ability to stop and restart a role-play _____

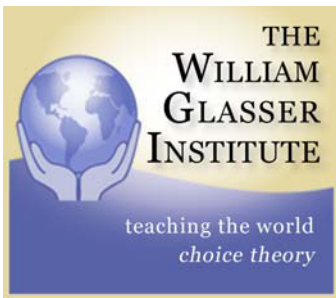
h. Answered questions about other modalities accurately and discussed their effectiveness in CT terms

i. Evaluated personal and professional readiness for endorsement _____

j. Demonstrated how to offer and receive feedback _____

k. Demonstrated the ability to teach from a less than perfect role-play _____

l. Demonstrated the ability to use different role-play structures to teach the RT process _____



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m. Demonstrated accurate knowledge of the *Programs, Policies, and Procedures Manual*_____

n. Demonstrated knowledge of ethical issues_____

o. Managed a disruptive group member_____

Additional comments: (please refer to the above letter)_____

As the Faculty Program Consultant, I verify that the candidate has co-facilitated a minimum of two Basic Intensive Trainings. We have completed this Checklist of Competencies together.

Faculty Program Consultant

Candidate

Date

Date

