



① Personal Information:

Name: _____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Phone: _____ E-Mail: _____

② Checklist of Competencies

This checklist is for the candidate and the Faculty Program Consultant to evaluate the current knowledge and skill level of the candidate and to provide direction to the instructors at the Endorsement Phase. It is understood that this is a joint, subjective assessment and that the candidate will have had opportunities to practice and demonstrate some of the competencies more than others.

Some general observations and comments for using this scale are:

- be aware that perfect inter-rater reliability not possible since various trainers and FPC's will interpret the scale differently.
- 7's should be rare and indicate that no improvement can be made.

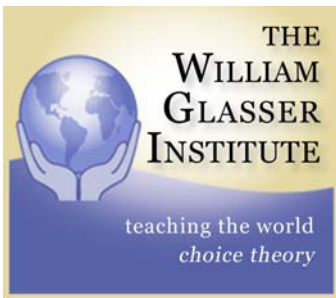
Rating Scale:

- 1. Showed no competence: major improvements needed.*
- 2. Significantly below average: stress working on this in future training.*
- 3. Somewhat below average competency: stress working on this in future training.*
- 4. Average competency: adequacy achieved with improvements needed.*
- 5. Somewhat above average competency: satisfactory competency with improvements needed.*
- 6. Significantly above average competency: slight improvement needed.*
- 7. No area needing improvement: absolutely flawless competency.*

On a scale of 1 to 7, (one being the least and seven being the most), indicate your joint assessment number along with your comments.

Preparation Phase II (Field)

- a. Simulated a practicum group by stepping into the role of Practicum Supervisor _____
-
- b. Role-played as both counselor and process observer _____
-



**Checklist of Competencies - Practicum Supervisor Program
Preparation Phase II - Field** (page 2 of 3)

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c. Set up role-plays and delineated roles in a clear and precise manner _____

d. Debriefed the role-play _____

e. Taught from a role-play _____

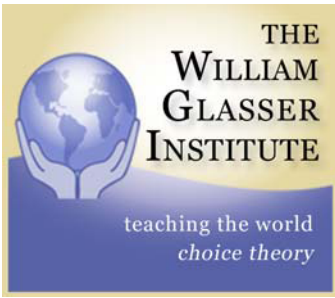
f. Demonstrated a teachable moment to highlight a specific concept or skill _____

g. Modeled how to handle a participant who is not ready to advance to certification _____

h. Received and gave feedback in effective ways _____

i. Demonstrated ability to develop their own materials _____

j. Dealt with participants whose self-evaluation differed from the candidate's evaluation _____



**Checklist of Competencies - Practicum Supervisor Program
Preparation Phase II - Field** (page 3 of 3)

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Additional comments: (please make reference to the above letter) _____

As the Faculty Program Consultant, I verify that the candidate has co-led at least one complete practicum, preferably an advanced one. We have completed this Checklist of Competencies together and I believe the candidate is ready to attend the Endorsement.

Faculty Program Consultant

Candidate

Date

Date

